

Carbon Reduction Plan

Supplier name: Unilink Software Limited

Publication date: 20th January 2023

COMMITMENT TO ACHIEVING NET ZERO

Unilink is certified as Net Zero compliant and is committed to maintaining this status.

BASELINE EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

| | |
|--|---------------------------------|
| Baseline Year: 2019/20 | |
| Additional Details relating to the Baseline Emissions calculations. | |
| <p>Unilink Software Limited has worked with qualified third-party consultants to assist it in its environmental impact strategies since 2017. e.g. Carbon Footprint Limited, a leading independent ISO14001:2015 certified organisation noted for its environmental management excellence.</p> <p>The report for 2021/22 includes base line year of 2019/20 restated to include well to tank emissions. The original baseline figures are shown in brackets in the table below.</p> <p>From Unilink Software Limited’s 2019/2020 baseline we continue to track and reduce carbon emissions ‘at source’ and to, at least, fully compensate for unavoidable emissions via carbon offsetting.</p> | |
| Baseline year emissions: | |
| EMISSIONS | TOTAL (tCO₂e) |
| Scope 1 | 32.34 (35.5) |
| Scope 2 | 38.56 (35.55) |
| Scope 3 (Included Sources) | 65.46 (48.03) |
| Total Emissions | 136.36 (119.08) |

Current Emissions Reporting

| Reporting Year: Year ending June 2022 | |
|---------------------------------------|----------------------------|
| EMISSIONS | TOTAL (tCO ₂ e) |
| Scope 1 | 19.49 |
| Scope 2 | 23.57 |
| Scope 3 (Included Sources) | 47.24 |
| Total Emissions | 90.30 |

EMISSIONS REDUCTION TARGETS

Unilink Software Limited has exceeded Net Zero to become Net Positive. It achieved a reduction of 33.8% from the baseline year based on market based absolute emissions. It continues to focus on reducing its carbon intensity - the tonnes of tCO₂e per employee. This has dropped by 31.7 % from the baseline year and the aim is to lower this by a further 10% per employee by 2030.

CARBON REDUCTION PROJECTS

COMPLETED CARBON REDUCTION INITIATIVES

Unilink has achieved a reduction in both its absolute carbon footprint, as well as emissions per employee since the baseline year.

| | Baseline Year (2019/20) | Current Year (2021/22) | % change from baseline year |
|--|----------------------------|---------------------------|--------------------------------|
| Total Tonnes of CO ₂ e (Market-based) | 136.36 | 90.30 | -33.8 |
| Tonnes of CO ₂ e per employee | 1.02 | .069 | -31.7 |

- Travel policy: the biggest emissions reduction, of 96.7% has been from flights. In 2019/20 Unilink had 131 flights, reducing to just 15 trips in 2021/22.
- Energy consumption- continue switching to renewable energy tariffs to reduce market-based emissions, will contribute to lower gas and electricity consumption which currently form 55.3% of total carbon emissions.

The following environmental management measures and projects have commenced since the 2020 baseline:

- Improving data centre efficiency to reduce carbon emissions
- Optimising working environments as Unilink grows and adds more employees to reduce tonnes of tCO₂e per employee
 - Limiting use of office space –in 2022 one site moved office to more modern, carbon efficient premises as part of this initiative

- Travel policy - reduction of business class travel to 'essential' long haul only and a replacement of current Unilink owned or leased vehicles to electric vehicles only.

Unilink Software Limited will continue its already successful carbon reduction strategy based on its 'MAROCC' principles: **M**easure, **A**IM, **R**educe, **O**ffset, **C**ommunicate, **C**omply.

Its assessments will include and be compliant with current UK Gov standards – currently part 1 of ISO 14064: 2018.

DECLARATION AND SIGN OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



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Ann Caple

Head of Business Development

Date: ...01/02/2023.....

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>

