Carbon Reduction Plan

Supplier name: Unilink Software Limited

Publication date: 2nd November 2021

COMMITMENT TO ACHIEVING NET ZERO

Unilink is certified as Net Zero compliant and is committed to maintaining this status.

BASELINE EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019/20
Additional Details relating to the Baseline Emissions calculations.
Unilink Software Limited has worked with qualified third-party consultants to assist it in its environmental impact strategies since 2017 e.g. Carbon Footprint Limited, a leading independent ISO14001:2015 certified organisation noted for its environmental management excellence. From Unilink Software Limited's 2019/2020 baseline we continue to track and reduce carbon emissions 'at source' and to, at least, fully compensate for unavoidable emissions via carbon offsetting. **N.B June 20 to June 21 total emissions will be <u>less</u> due to Covid enforced working from home policy to current date.** Nevertheless, Unilink Software Limited has continued to offset at same levels, resulting in a current certified carbon neutral 'plus' status, resulting in a net positive environmental benefit.
Baseline year emissions:

EMISSIONS	TOTAL (tCO$_2$e)
Scope 1	**35.5**
Scope 2	**35.55**
Scope 3 **(Included Sources)**	**48.03**
Total Emissions	**119.08**

Current Emissions Reporting

Reporting Year: Year ending June 2020 (note: June 20 to June 21 total emissions will be less due to Covid enforced working from home policy to date).	
EMISSIONS	**TOTAL (tCO$_2$e)**
Scope 1	**35.5**
Scope 2	**35.55**
Scope 3 (Included Sources)	**48.03**
Total Emissions	**119.08**

EMISSIONS REDUCTION TARGETS

Unilink Software Limited has exceeded Net Zero to become Net Positive. It's focus now is to reduce its carbon intensity - the tonnes of tCO$_2$e per employee by 10% from .88 tCO$_2$e to .79 tCO$_2$e per employee by 2030.

CARBON REDUCTION PROJECTS

COMPLETED CARBON REDUCTION INITIATIVES

Practical initiatives completed to achieve net positive Carbon emissions include adoption of LED/PIR lighting controls within Unilink premises, adoption of new Travel Policies encouraging use of trains over private vehicles and a restriction of business class travel to long haul only.

The following environmental management measures and projects have commenced since the 2020 baseline:

- Improving data centre efficiency to reduce carbon emissions
- Optimising working environments as Unilink grows and adds more employees to reduce tonnes of tCO$_2$e per employee
  - Limiting use of office space
  - Monitoring impact of homeworking emissions and its supply chain.
- Energy consumption- switching to renewable energy tariffs to reduce market-based emissions, will contribute to lower gas and electricity consumption which currently form 60.73% of total carbon emissions.
- Travel policy - reduction of business class travel to 'essential' long haul only and a replacement of current Unilink owned or leased vehicles to electric vehicles only.

Unilink Software Limited will continue its already successful carbon reduction strategy based on its 'MAROCC' principles: **M**easure, **A**IM, **R**educe, **O**ffset, **C**ommunicate, **C**omply.

Its assessments will include and be compliant with current UK Gov standards – currently part 1 of ISO 14064: 2018 and using the 2021 conversion factors developed by Defra (Departments for Environment, Food and Rural Affairs and BEIS (Business, Energy & Industrial Strategy).

DECLARATION AND SIGN OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Simon Negus

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Date: …………………………………
8th November 2021

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carbon footprint™

CARBON NEUTRALITY CERTIFICATE

Awarded to

Unilink Software Ltd

Issue Date: 2 November 2021
Certificate number: CF2021-7761

Carbon Neutral Organisation

Carbon Footprint Assessment
Scope: Organisation
Methodology: DEFRA Guidelines
Included in the assessment: Building energy & business travel
Assessment Period: 1st July 2019 to 30th June 2020
Emissions Total: 119.08 tonnes CO_2e
Assessment undertaken/assured by: Carbon Footprint Ltd

Carbon Offsetting
Emissions Offset: 120 tonnes CO_2e
Project Title: Reduced deforestation & forest degradation
Project Reference: VCS 977
Project Standard: Verified Carbon Standard (VCS)

John Buckley
Managing Director, Carbon Footprint Ltd
www.carbonfootprint.com

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[1] https://ghgprotocol.org/corporate-standard
[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[3] https://ghgprotocol.org/standards/scope-3-standard

Signature Certificate

Document signed by:

Simon Negus

Verified E-mail:
snegus@unilink.com

Simon Negus

IP: 86.162.242.47	Date: 09 Nov 2021 10:02:38 UTC

Document completed by all parties on:
09 Nov 2021 10:02:38 UTC

Page 1 of 1