Carbon Reduction Plan

Prepared in accordance with PPN 006

Supplier name	Unilink Software Limited
Publication date	16 September 2026

Commitment to achieving net zero

Unilink Software Limited is committed to achieving net zero greenhouse gas emissions for its UK operations by 2050 at the latest.

Unilink is certified as a Carbon Neutral Business and offsets its reported organisational emissions through independently certified projects. Alongside this, Unilink continues to reduce emissions from its operations as part of its commitment to achieving net zero.

Baseline emissions footprint

Baseline emissions record the greenhouse gases produced before the introduction of reduction measures and provide the reference point against which progress is assessed.

Baseline year 2019 to 2020

The original 2019/20 footprint was prepared by Carbon Footprint Limited. It was subsequently restated to include well-to-tank and home-working emissions and to correct the Scope 1 calculation. The restated figures below are retained as Unilink's historical baseline. The original figures are shown in brackets in the table below.

Emissions	Total tCO2e
Scope 1	30.46 (35.5)
Scope 2	39.57 (35.55)
Scope 3 included sources	111.37 (48.03)
Total emissions	**181.40 (119.08)**

The baseline includes the sources assessed under the methodology then in use, including home working and well-to-tank emissions after restatement. A detailed category-level breakdown is not available in the previous Carbon Reduction Plan.

Unilink

Current emissions reporting

Reporting year 1 July 2024 to 30 June 2025

Carbon Neutral Britain calculated the 2024/25 footprint using the operational control approach, the GHG Protocol Corporate Accounting and Reporting Standard, ISO 14064-1 and 2024/25 UK Government conversion factors. Scope 2 is reported using the location-based method. Primary data was used where available, with estimates applied for home working, commuting, deliveries, water waste and office energy where direct data was unavailable.

Emissions	Total tCO2e
Scope 1	0.21
Scope 2 location based	12.78
Scope 3 included sources	160.23
Total emissions	**173.23**

Scope 3 included sources

Scope 3 category	Included source	tCO2e
1/5	Organisation water usage	0.03
3	Well to tank emissions, electricity transmission and distribution losses	14.99
4	Upstream transportation and distribution	0.52
5	Waste generated in operations	0.06
6	Business travel, including hotels and events	46.63
7	Employee commuting, including home working	97.48
9	Downstream transportation and distribution	0.52
Total Scope 3		**160.23**

Interpreting the change in reported emissions

Reported emissions for 2024/25 are 26.5% higher than in 2023/24, primarily reflecting the change in assessment provider and calculation methodology rather than a comparable change in Unilink's operations. The difference is concentrated in the revised home-working calculation, which cannot be directly reconciled with the previous provider's proprietary methodology. Excluding home-working emissions, Unilink's reported emissions reduced by approximately 4.3%. The 2024/25 assessment therefore provides a clear and consistent reference point for measuring future progress.

- Estimated home-working emissions increased from 55.57 tCO_2e to 95.34 tCO_2e, a 71.6% increase, although headcount and the balance of home and office working did not change to the same extent.
- Excluding estimated home-working emissions, reported emissions decreased from 81.39 tCO_2e in 2023/24 to 77.89 tCO_2e in 2024/25, a reduction of approximately 4.3%.
- The 2024/25 assessment also includes upstream and downstream transportation for the first time, totalling approximately 1.04 tCO_2e.

For transparent future reporting, 2019/20 remains the historical baseline, while 2024/25 will be used as the methodological reference year for tracking progress under the current calculation approach.

Emissions reduction targets

Unilink has adopted the following targets to support its commitment to net zero. They are expressed against the 2024/25 methodological reference year so that future performance can be assessed consistently.

Target	Reference	Measure
2030 gross emissions	2024/25: 173.23 tCO_2e	No more than 86.62 tCO_2e, a 50% reduction
2030 carbon intensity	2024/25: 0.96 tCO_2e per FTE	No more than 0.79 tCO_2e per FTE
2050 net zero	UK operations	Net zero greenhouse gas emissions by 2050 at the latest

Progress will be reviewed annually. Unilink will prioritise gross emissions reductions and will report offsets separately so that progress towards net zero is not obscured by carbon-neutral certification.

Carbon reduction projects

Completed and implemented initiatives

The following environmental management measures have been completed or implemented since the 2019/20 baseline and remain relevant to contract delivery:

- Reduced and rationalised office space through relocation, downsizing and wider adoption of remote and hybrid working.
- Reduced direct office heating emissions. Current Scope 1 emissions are 0.21 tCO_2e compared with the restated 2019/20 baseline of 30.46 tCO_2e, although methodology changes mean the precise reduction should be treated as indicative.
- Increased the use of renewable electricity tariffs where Unilink controls the supply contract and continued to reduce office energy demand.
- Improved data-centre efficiency and continued to optimise hosting and computing environments.
- Restricted business-class air travel to essential long-haul journeys and encouraged the use of lower-carbon travel operators and hotels.

- Adopted an electric-only approach for replacement of Unilink-owned or leased vehicles where operationally suitable.
- Introduced annual third-party measurement of organisational emissions and maintained carbon-neutral certification through independently certified offsetting projects.

The current reported footprint is 8.17 tCO_2e, or 4.5%, below the restated 2019/20 baseline. This is an indicative comparison rather than a quantified saving attributable solely to the initiatives above because the assessment provider and methodology changed.

Future carbon reduction initiatives

Unilink will focus on the largest controllable sources and on improving the evidence used to guide decisions. Planned measures include:

Priority	Planned action	Timing and intended outcome
Measurement and home working	Use a consistent annual methodology, record assumptions, improve primary data and review the home-working estimate with the assessor. Report gross emissions and offsets separately.	From 2026/27. Establish a reliable trend and address the largest estimated source.
Business travel	Use a virtual-first test; prefer rail to short-haul air travel where practical; use economy class and direct flights; combine meetings and site visits; and improve travel records.	Immediate and ongoing. Reduce the 46.63 tCO_2e travel and hotel footprint.
Offices vehicles and commuting	Review tariffs and landlord energy data; use renewable electricity where controlled; improve building efficiency; continue the electric-vehicle transition; and encourage lower-emission commuting.	Annual reviews. Reduce Scope 1, Scope 2 and commuting emissions.
Cloud and data centres	Request supplier-specific emissions data and use it in hosting decisions. Optimise utilisation, storage, environments and retention without compromising service, resilience or security.	From 2026/27. Improve measurement and reduce digital-service energy demand.
Supply chain	Include proportionate environmental criteria in supplier selection and reviews, prioritising material suppliers and those supporting contract delivery.	Phased from 2026/27. Improve Scope 3 visibility and supplier performance.

Declaration and sign off

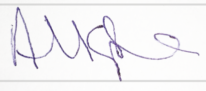
This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Protocol Corporate Accounting and Reporting Standard, using the appropriate UK Government conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with Streamlined Energy and Carbon Reporting (SECR) requirements, where applicable. The required subset of Scope 3 emissions has been reported in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Protocol Corporate Value Chain Scope 3 Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier

Name	
Date	16/09/2026

References

PPN 006 Taking account of Carbon Reduction Plans

GHG Protocol Corporate Accounting and Reporting Standard

GHG Protocol Corporate Value Chain Scope 3 Standard

UK Government greenhouse gas conversion factors